



Section: 700

Policy: 001

FCS Council Approved: March 19, 2013

Conditions for Classroom and School Visitation and Removal Policy

Rationale

Forest Charter School encourages parents/guardians and interested members of the community to visit the School and view the educational program. However, to ensure the safety of students and staff as well as to minimize interruption of the instructional program, the School has established the following procedures to facilitate visits during regular school days:

Policy

1. Visitors who do not have an enduring relationship with the school must register with the front office immediately upon entering any school building or grounds during regular school hours. (For the purposes of this policy, parents/guardians of students currently enrolled with Forest Charter School as well as currently enrolled students are considered to have an enduring relationship.) For purposes of school safety and security, the Director or designee may design a visible means of identification for visitors while on School premises. Visitors who have an enduring relationship with the school (i.e. parents/guardians) need not register with the front office.
2. A Director, or designee, may refuse to allow a visitor (parent/guardian or other) on campus (if it is believed that the presence of the visitor would cause a threat of disruption or physical injury to teachers, other employees, or students).
3. A Director or designee may withdraw consent to be on campus even if the visitor has a right to be on campus whenever there is reason to believe that the person has willfully disrupted or is likely to disrupt the School's orderly operation. If consent is withdrawn by someone other than the Director, the Director may reinstate consent for the visitor if the Director believes that the person's presence will not constitute a disruption or substantial and material threat to the School's orderly operation. Consent cannot be withdrawn for more than 14 days.
4. The Director or designee may request that a visitor whose registration privileges have been denied or revoked, promptly leave School grounds.
5. The Director or designee may seek the assistance of the police in dealing with or reporting any visitor in violation of this policy.

Penalties:

If a visitor does not leave after being asked or if the visitor returns without following the posted requirements after being directed to leave, he/she will be guilty of a crime which is punishable by a fine of up to \$500.00 or imprisonment in the County jail for a period of up to six (6) months or both.